



POSITION:	COUNSELLOR IN ACADEMIC TRAINING
DEPARTMENT:	ADULT EDUCATION AND VOCATIONAL TRAINING
COMPETITION NUMBER:	STUDCOUNS1901-01
LOCATION:	MONTREAL
STATUS:	FULL-TIME REGULAR
STARTING DATE:	FEBRUARY 2019

Kativik Ilisarniliriniq is a school board offering educational services in the 14 communities of Nunavik.

FUNCTION & DUTIES:

Under the supervision of the Assistant Director of Adult Education and Vocational Training Department, the Counsellor provides guidance and career development services to AEVTD students. The job incumbent shall:

- Support students in the search for ways to enable them to carry out their training project
- Travel to the various AEVTD centers to meet individuals or groups in relation to career development
- Support vocational training students in order to identify internship environments
- Follow up Kativik Ilisarniliriniq graduates to obtain information on the training-employment match
- Follow up dropouts in order to refer them to the services provided by the AEVTD
- Act as a resource for the guidance-oriented approach
- Plan, organize and facilitate school and professional information activities
- Establish and maintain collaborative relationships with representatives of the labor market and other relevant organizations

QUALIFICATIONS:

Bachelor's Degree in Counseling, Education, Social Work, or a related field

The Board may, at its discretion, waive any or all of the afore-mentioned qualifications if it finds a suitable candidate who is a beneficiary of the James Bay and Northern Québec Agreement (JBNQA) and who accepts, as a condition of employment, to follow a training plan determined by the Board.

REQUIREMENTS:

- Fluent in English and one other language (Inuktitut or French)
- Must have access to a vehicle
- Must be available in the evenings and some week-ends
- Willing to take courses when required by the Board
- Willing to travel to Northern communities

ASSETS:

Knowledge of Inuktitut and or French
Experience in Northern and Native education

CLASSIFICATION / SALARY / BENEFITS:

In accordance with the SPPOM collective agreement for professionals / From \$42,391 to \$80,368 annually depending on qualification and experience.

In addition to salary, you may be eligible to other benefits such as:

- 20 days of annual vacation
- 2 weeks of vacation during Holiday season

and, when applicable, other benefits such as:

- Summer schedule
- Housing
- Northern allowance
- Social trips
- Food cargo

All benefits are prorated based on the percentage of the task.

DEADLINE FOR APPLICATION IS: 4:00 pm, February 14, 2019

SEND APPLICATION BY EMAIL TO:

professionnels@kativik.qc.ca

You must indicate STUDCOUNS1901-01 in the subject of the e-mail.

**Human Resources
Kativik Ilisarniliriniq**

Only those candidates under consideration will be contacted.