



POSITION:	ASSISTANT DIRECTOR OF THE DEVELOPMENT OF TRAINING
DEPARTMENT:	EDUCATION SERVICES
COMPETITION NUMBER:	DIRT1905-01
LOCATION:	KUUJJUAQ
STATUS:	FULL-TIME REGULAR POSITION
DURATION:	JUNE 2019

Kativik Ilisarniliriniq is a school board offering educational services in the 14 communities of Nunavik.

FUNCTION & DUTIES:

Under the supervision of the Director of the Education Services, the Assistant director of the development of training exercises the following responsibilities:

- Developing, implementing and evaluating the training programs for administrators, teachers, counsellors in academic training and secretaries;
- Participating in the development of courses in Inuktitut at the B.Ed. and Certificate levels;
- MEES and university certification of Inuit teachers and counsellors in academic training;
- Organizing department meetings with all counsellors;
- Ensuring the availability of documentation and resource materials in Inuktitut for all training courses;
- Working closely with Education Committees and school administrators in the selection and evaluation of Inuit teachers;
- Consulting the Education Committees and Commissioners on various topics;
- Responsible for the administration of all budgets.

QUALIFICATIONS:

Undergraduate degree in a relevant field of study certifying a minimum three-year university program or hold a senior executive or senior staff position in a school board for which an undergraduate degree is required under the minimum qualifications;

A teaching licence recognized under the Education Act for Cree, Inuit and Naskapi Native Persons (R.S.Q., c. I-14).

The Board may, at its discretion, waive any or all of the above-mentioned qualifications if it finds a suitable candidate who is a beneficiary of the James Bay and Northern Québec Agreement (JBNQA) and who accepts, as a condition of employment, to follow a training plan determined by the Board.

REQUIREMENTS:

- Six (6) years of relevant experience of which at least three (3) were in a management position.
- Fluency in at least two of the three working languages of the Board (Inuktitut, French, English);
- Strong leadership and organizational skills;
- Experience as a leader in a cross-cultural environment is an asset;
- Graduate of a Kativik School Board-McGill University Training program is an asset;
- In-depth understanding of the Inuit culture and the psychology of Inuit learning are assets.

CLASSIFICATION / SALARY / BENEFITS:

Class 9* as per the working conditions of managers/ from \$87 669 to \$116 208 annually depending on qualifications and experience

In addition to salary, you may be eligible to other benefits such as:

- 25 days of annual vacation
- Up to 10 recuperation days
- 2 weeks of vacation during Holiday season

and, when applicable, other benefits such as:

- Summer schedule
- Housing
- Northern allowance
- Social trips
- Food cargo

All benefits are prorated based on the percentage of the task.

DEADLINE FOR APPLICATION IS: 4:00 pm, May 29, 2019

SEND APPLICATION BY EMAIL TO:

management@kativik.qc.ca
You must indicate DIRT1905-01 in the subject of the e-mail.

Human Resources
Kativik Ilisarniliriniq

Only those candidates under consideration will be contacted.