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Kativik Ilisarniliriniq

Code of Conduct for Students of the Post-Secondary Education Sponsorship Program

Kativik School Board

Adopted by the Council of Commissioners on: June 22, 2017

As per resolution # CC 2016/2017 - 49

The Kativik School Board gives high priority in providing an environment that is safe, harmonious and sensitive to the needs and well-being of all students enrolled in its Post-Secondary Sponsorship Education Program, their dependents as well as the staff or any other individual involved.

1) General Provisions

Purpose

1.1 This Code of Conduct is intended to establish rules pertaining to the proper conduct expected from students in the course of their studies as well as outside their educational institution, such as in the student residence, KSB sponsored housing, external activities, etc.

The present also identifies the measures to be applied when inappropriate conduct occurs.

Application

1.2 Students and their dependents must follow all rules, regulations and conditions set forth in this Code of Conduct including, when applicable, the rules established by their educational institution, student residence and landlord.

Definitions

1.3 In this Code of Conduct, the word **dependent** means: the child or spouse of a student who qualify and are recognized as dependent by the KSB Post-Secondary Education Sponsorship Program;

2) Student's obligations

Commitments

2.1 The student has the following obligations:

- a) attend classes and be on time;
- b) attend scheduled meetings with their counsellors;
- c) attend required study sessions;
- d) act with dignity and respect;
- e) in case of an absence from class, advise his counsellor in advance or as soon as possible; absenteeism from school is only warranted for a valid reason;
- f) inform his dependents of the rules and conditions applicable under the Sponsorship Program.

Unacceptable behavior

- 2.2
- a) Any form of violence or neglect will not be tolerated under any circumstance (domestic or others);
 - b) Students and their dependents must not abuse or traffic alcohol at any time or encourage its abuse, or allow this abuse to take place in the apartment or residence provided to them by Student Services (abuse is drinking resulting in intoxication or irresponsible behavior);
 - c) Students and their dependents must not be in possession; must not use; and must not traffic illegal drugs;
 - d) Students and their dependents must not participate in fighting, roughhousing, destruction of property or stealing or any type illegal action;
 - e) Any violation of the above will result in a serious evaluation of a student's or dependent's status within the Sponsorship Program by the Director of Student Services and may result in immediate dismissal and/or suspension of sponsorship. Furthermore, in the case of bootlegging and/or trafficking of drugs, the student's and/or dependent's sponsorship will be immediately terminated.

3) Corrective measures

Application

3.1 The School Board may take corrective measures for an offence against the Code of Conduct.

Discipline preceding termination

3.2 As a general rule, no student's sponsorship shall be terminated unless other forms of corrective action to modify his conduct have previously been imposed upon the student as a consequence of misconduct of the same nature.

Exception

However, a student sponsorship may be immediately terminated in exceptional situations, when such misconduct is serious in nature.

Sanction

- 3.3 Any violation of the Code of Conduct shall be subject to:
- a) for the first offence: a verbal warning from the Counsellor;
 - b) for the second offence: a verbal warning from the Director followed by a meeting between the student and the Counsellor;
 - c) for the third offence: a final written warning.

In any serious matter, termination may be applied immediately.

4) Application of this Code of Conduct

Previous provisions

- 4.1 The present Code of Conduct replaces all other provisions of the Board pertaining to this subject.

Responsibility

- 4.2 Any person referred to in this Code of Conduct must abide to all its provisions and all managers of the School Board are responsible to ensure that all its provisions are applied and respected.

The Director of Student Services is the person responsible for providing support in the interpretation of this Code of Conduct and to ensure its revision when necessary.