

**POLICY ON
NON SMOKING**

Department responsible : General Administration	Approved by : _____ Director general
Effective date : December 12, 2000	Amended : October 17, 2006 and June 20, 2016
References : Resolution n°. 2000/01-08, 2001/02-32, 2006/07-04 et 2015/16-57	

Kativik Ilisarniliriniq (KI), as part of its mission in Education, seeks to promote a healthy lifestyle for its students. Therefore, it agrees with the principle of promoting non-smoking in its schools and premises, in the interests of maintaining a clean and pleasant environment for work and study, and because smoking endangers health and safety. Smoking is not permitted outside specific locations as provided by the law and set out in this policy.

1. GENERAL PRINCIPLE

- 1.1 [purpose](#) This policy is to ensure that the *Tobacco Control Act* (CQLR, ch. L-6.2) is applied and respected within KI's premises and grounds.
- 1.2 [application](#) This policy applies to all users and visitors of KI's facilities, including all students, personnel and School Board representatives.
- 1.3 [definition](#) In this Policy, "smoking" means the fact of having lighted tobacco in one's possession, and also covers the use of electronic cigarettes or of any other device of that nature.

2. BUILDING

- 2.1 [buildings used by KI](#) Smoking is prohibited in all buildings used by KI or education purposes and administration purposes (including warehouse).



- 2.2 [buildings used by other groups](#) Smoking remains prohibited when facilities are used by other groups such as the recreation committee, the court, and any other occupants.
- 2.3 [residential buildings that have 2 to 5 units](#) In the case of residential buildings that have two (2) to five (5) units, smoking is prohibited in common areas, including the front and back porches.

3. GROUNDS

- 3.1 [prohibited areas](#) Smoking is prohibited at all times on the entire school ground of all elementary, secondary schools, as well as Adult and Vocational Education Centers.
- 3.2 [area for smokers](#) Smoking is also prohibited on grounds of an Adult Education Centre or vocational training center. However, the Centre Director is mandated to find a designated area for smokers outside the buildings and grounds, if deemed necessary.
- 3.3 [prohibition](#) Smoking remains prohibited as established in article 3.1 and 3.2 when facilities are used by other groups such as the recreation committee, the court and any other occupants.

4. STUDENTS' RESIDENCES

- 4.1 [prohibition](#) Smoking in all students' residences (including the rooms) is prohibited. However, the center director or manager is mandated to find a designated area for smokers outside the residences, if deemed necessary.

5. SCHOOL BOARD'S VEHICLES

- 5.1 [prohibition](#) There shall be no smoking at any time in any vehicle belonging to KI.

6. PENALTIES

- 6.1 [disciplinary proceedings](#) Any person who smokes where smoking is prohibited is subject to disciplinary measures or any other measures such as being forbidden further access to the School Board's facilities.

Such measures may be taken by the immediate supervisor in the case of an employee, by the Principal in the case of a student or a visitor to the school and by the Director General in all cases.



7. APPLICATION OF THIS POLICY

- 7.1 [application](#) The Director General is responsible for the application of this policy and is delegated to fulfill the responsibility of taking appropriate measures to ensure that the Act and the present prohibitions are enforced.
- 7.2 [previous provisions](#) The present policy replaces any previous policy of the Board on the same matter.

