



Occupational Health and Safety (OHS) Calendar of Safety Action Items

These are basic guidelines to help schools schedule their safety checks. This checklist can be adapted to the needs of each school, but must include the minimum required Local OHS committee meetings and fire drills listed below.

Month	Task	✓	Date Completed
August	<ul style="list-style-type: none"> OHS school safety inspection 		
September	<ul style="list-style-type: none"> Set up of local OHS committee 		
	<ul style="list-style-type: none"> Fire drill 		
October	<ul style="list-style-type: none"> OHS school safety inspection 		
	<ul style="list-style-type: none"> Fire drill 		
November	<ul style="list-style-type: none"> Meeting of Local OHS committee 		
	<ul style="list-style-type: none"> Fire drill 		
December	<ul style="list-style-type: none"> OHS school safety inspection 		
January	<ul style="list-style-type: none"> OHS school safety inspection 		
February	<ul style="list-style-type: none"> Meeting of Local OHS committee 		
March	<ul style="list-style-type: none"> OHS school safety inspection 		
	<ul style="list-style-type: none"> Fire drill 		
April	<ul style="list-style-type: none"> Meeting of Local OHS committee 		
	<ul style="list-style-type: none"> Fire drill 		
May	<ul style="list-style-type: none"> OHS school safety inspection 		
	<ul style="list-style-type: none"> Fire drill 		
June	<ul style="list-style-type: none"> OHS school safety inspection 		
	<ul style="list-style-type: none"> Meeting of Local OHS committee 		