HONORARIA OF THE KATIVIK REGIONAL GOVERNMENT REPRESENTATIVE

Department responsible :	Approved by:
General Administration	
	Director general
Effective date :	Amended:
March 7, 1991	March 18, 1997, March 24, 1998, June 12,
	2000, June 13, 2002, June 16, 2006, June
	16, 2008, June 9, 2009, June 18, 2012,
	June 27, 2014, June 20, 2016, December
	14, 2021 and July 29, 2025
References :	
CC 90/91-76	
CC 96/97-42	
CC 97/98-45	
CC 1999/2000-37	
CC 2001/02-47	
CC 2005/2006-51	
CC 2007/2008-29	
CC 2008/2009-41	
CC 2011/2012-27	
CC 2013/2014-60	
CC 2015/2016-56	
CC 2021-2022-38	
CC 2025-2026-06	

RESOLUTION No. CC 2015/2016-56

(for clarity purposes the Whereas have been omitted from this version and includes subsequent modifications)

THAT the Kativik Regional Government (KRG) representative be entitled to an honorarium of \$440 per day per meeting of the Council or Executive Committee attended in full, including travel days, and to 1/2 of this amount: \$220 :

- For each conference call he/she attends;
- If a special meeting requires his/her attendance in person for less than one day:
- If the Executive Committee meeting takes place at the same time than the Council of Commissioners meeting.

THAT no indexation shall be applied to the honorarium.

THAT the KRG representative who misses part of a day of meeting shall see his/her honoraria reduced following the same applicable criteria as for Commissioners and members of the Executives Committee, in accordance with section 5 of the Regulation respecting the indemnification of members of the Executive Committee and of other commissioners and sections 3 to 7 of the Modalities of application of the Regulation



respecting the indemnification of members of the Executive Committee and the other commissioners of the Kativik School Board, as reflected in the attached extract.

THAT this resolution be effective as of January 1, 2022 pursuant to Resolution CC 2021-2022-38 dated December 14, 2021.



EXTRACTS of the Regulation respecting the indemnification of members of the Executive Committee and of the other commissioners

5. ATTENDANCE AND INDEMNIFICATION ADJUSTMENTS

- The Director General shall keep count of attendances.
- The indemnification of those who fail to attend duly called meetings, without a reason deemed beyond their control by the Council or the Executive Committee, shall be proportionately reduced.
- Attendance includes participation in scheduled or special conference call meetings.

If an Executive Committee's absence or unavailability is deemed to be unjustified as per the present regulation and its modalities of application, his indemnification is reduced in accordance thereof for the duration of the unattended meeting.

(as amended by Resolution 2003/04-53 dated June 15, 2004)

Note: For more information, see the *Modalities of Application of the Regulation* respecting the indemnification of members of the Executive Committee and the other commissioners of the Kativik School Board.



EXTRACTS of the Modalities of application of the Regulation respecting the indemnification of members of the Executive Committee and the other commissioners of the Kativik School Board

3. RULES GOVERNING ATTENDANCE AT MEETINGS

3.1. Obligation to Attend

- **3.1.1.** In accordance with section 5.22 of KSB-04 *Code of Ethics and Conduct for Commissioners*, Commissioners must attend all board meetings relevant to their functions, including:
 - Council of Commissioners' meetings
 - Executive Committee meetings
 - Education Committee meetings
 - Any other meetings required by their role
- **3.1.2.** In accordance with section 5.22 of KSB-04 code of ethics and conduct for commissioners, Commissioners must ensure that they arrive on time and remain present throughout the meeting, unless they have a justified reason for absence.

4. ABSENCE REEPORTING AND DECISION PROCESS

4.1. Notification of the President

- **4.1.1.** Commissioners must immediately notify the President when they are unable to attend a meeting and must provide their reasons in writing following verbal communication.
- **4.1.2.** If the President cannot be reached, the commissioner must contact the Director General or the Secretary General.

4.2. Council and Executive Committee's Role

- **4.2.1.** The Council determines whether an absence of an Executive Committee member is justified or unjustified.
- **4.2.2.** The Executive Committee determines whether an absence of a commissioner is justified or unjustified.



4.2.3. Each case is assessed individually on its merits.

5. JUSTIFIED ABSENCES

Note: the examples below serve only as general guidelines.

A commissioner's remuneration is maintained in the following situations:

Travel-related issues:

The commissioner is stranded due to bad weather.

The flight cannot depart due to weather, mechanical failure, urgent medevac, or other significant delays.

Authorized meetings:

The commissioner must attend another meeting as part of their functions and is authorized to do so.

Personal emergencies:

Illness, medical appointments, death of a relative, or other urgent matters, provided the commissioner informs the President as soon as possible.

6. UNJUSTIFIED ABSENCES

Note: the examples below serve only as general guidelines.

A commissioner's remuneration may be reduced in the following circumstances.

- The commissioner fails to board a plane despite confirmed travel arrangements.
- The commissioner misses a flight due to negligence.
- The commissioner skips a meeting or part of it for reasons unrelated to their functions.
- The commissioner misses part of a meeting after traveling to attend it.
- The commissioner sleeps in or leaves to handle unrelated matters during a meeting.

7. DEDUCTION FOR ABSENCES



- **7.1.** A commissioner shall be deducted an amount of \$200 for each full day of absence from a Council meeting. An absence of less than a full day results in a proportional deduction (e.g., half-day absence = \$100).
- **7.2.** A member of the Executive Committee shall have his indemnification reduced in accordance thereof for the duration of the unattended meeting.
- **7.3.** These deductions apply to both regular and special meetings of the Council and the Executive Committee.
- **7.4.** When a member of the Executive Committee or a commissioner misses part of a meeting to attend another meeting of another organization, and this absence is deemed justified, the deduction equals only the amount received from that other organization.
- **7.5.** If the honorarium has already been paid in full, the deduction is automatically applied to the next payment.

